EMERGENCY CHILD CARE GRANT PROGRAM

PHASE 2

OREGON DEPARTMENT OF EDUCATION
EARLY LEARNING DIVISION

AGENDA

- Eligibility
- Grant Schedule & Amounts
- Terms & Conditions
- How to Apply
- Notification
- DUNS Numbers
- Resources

GRANT PURPOSE

This grant opportunity is available to assist those who are providing emergency child care during the COVID-19 response. This is a non-competitive grant program funded by the federal CARES Act.

AM I ELIGIBLE TO APPLY?

- This is the second phase of the Emergency Child Care grant program.
- Licensed and licensed exempt providers are eligible to apply.
- Sites that received approval for grant funding under Phase 1 are not eligible for Phase 2.

AM I ELIGIBLE TO APPLY?

For Certified Center, Certified Family, and Registered Family Licensed Providers:

- Submit an application to be an Emergency Child Care provider by June 30, 2020, and
- Commit to adhering to health and safety guidelines, and
- If currently open, agree to remain open and serve children through the end of September 2020. If currently closed, agree to reopen by September 1, 2020 and remain open and serve children through the end of September 2020.

AM I ELIGIBLE TO APPLY?

For Licensed Exempt Providers

- Is a Family, Friend & Neighbor provider (Regulated Subsidy or Relative Care) receiving child care payments through the Department of Human Services, and
- Is currently open and caring for a child of an essential worker, and
- Agrees to remain open and serve children through the end of September 2020.

WHAT IS AN ESSENTIAL WORKER?

- The US Department of Homeland Security issued an expansive list of “essential employees.”

- The list is posted at:

  https://www.cisa.gov/publication/guidance-essential-critical-infrastructure-workforce

GRANT SCHEDULE

Task	Phase 2
Request for Application	June 8
Online Application	June 22-July 10 (5 p.m.)
Notice of Award	After July 20
Payment	Target within 10 days of Executed Agreement

GRANT AMOUNTS

PROVIDER TYPE	ESTIMATED AWARDS*
Regulated Subsidy and ERDC Relative Care	$702
Registered Family	$2246
Certified Family	$4212
Certified Center	$4680 per classroom (limit 3)

*Awards may be prorated at a higher or lower rate based on available funding.

PAYMENT SCHEDULE

PAYMENT	TIMING
50% of Grant Award	Targeted within 10 business days of the fully executed grant agreement
50% of Grant Award	End of September

TERMS & CONDITIONS

- Allowable use of funds: lease/mortgage, utilities, insurance, food and supplies, staff compensation and benefits and other reasonable operating costs.
- If currently open, agree to remain open and serve children through the end of September 2020.
- If currently closed, agree to reopen by September 1, 2020 and remain open and serve children through the end of September 2020.
- Submit follow up report to confirm open status.
- Maintain financial and attendance records for six years.
- Register for a DUNS Number required to recieveve federal funds

HOW TO APPLY

Apply online at **ode.smapply.org** between June 22 – July 10 (5 p.m.)

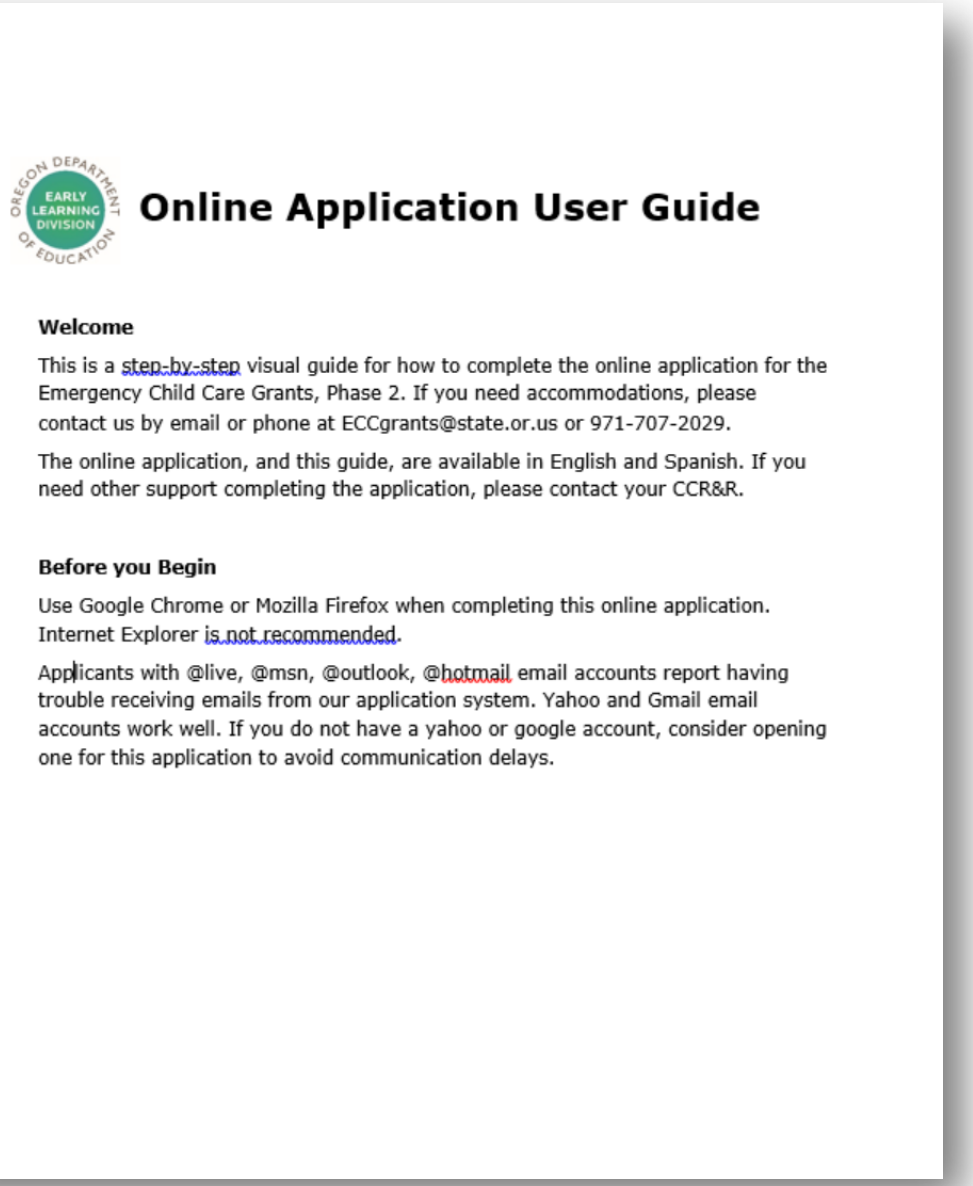
ATTENTION! Applicants with @live, @msn, @outlook, @hotmail email accounts report having trouble submitting applications.

Yahoo and Gmail email accounts work well.

HOW TO APPLY

Step-by-Step Instructions at

https://oregonearlylearning.com/COVID-19-Resources/Grants



Online Application User Guide

Welcome

This is a step-by-step visual guide for how to complete the online application for the Emergency Child Care Grants, Phase 2. If you need accommodations, please contact us by email or phone at ECCgrants@state.or.us or 971-707-2029.

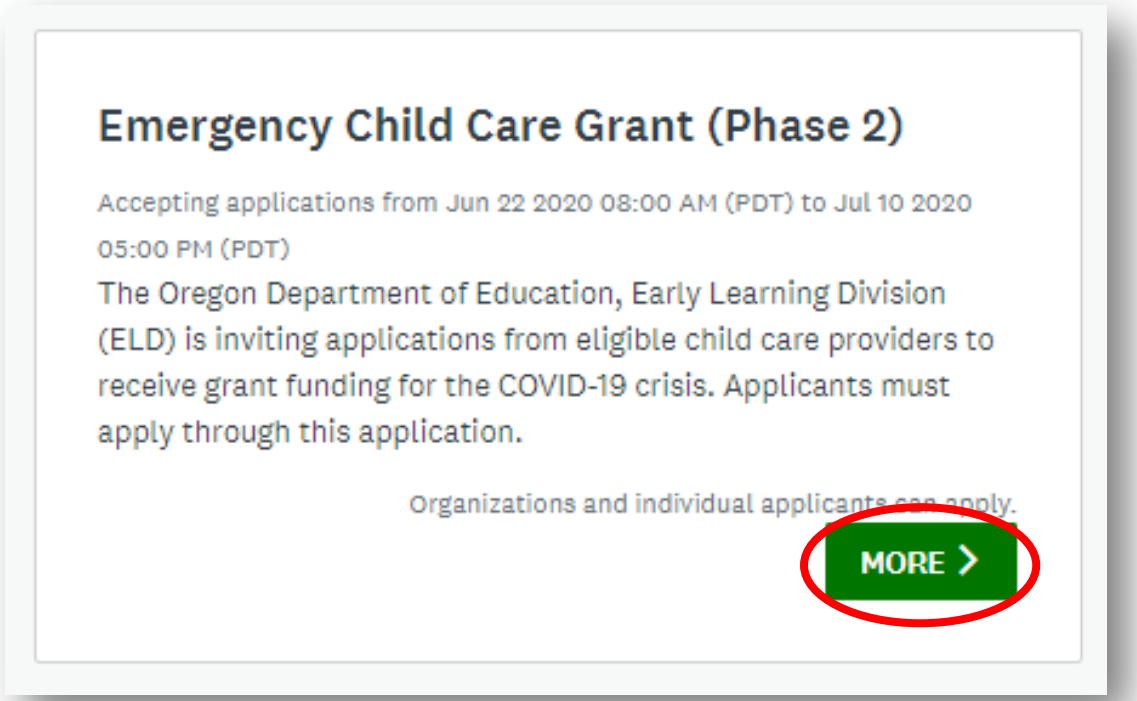
The online application, and this guide, are available in English and Spanish. If you need other support completing the application, please contact your CCR&R.

Before you Begin

Use Google Chrome or Mozilla Firefox when completing this online application. Internet Explorer is not recommended.

Applicants with @live, @msn, @outlook, @hotmail email accounts report having trouble receiving emails from our application system. Yahoo and Gmail email accounts work well. If you do not have a yahoo or google account, consider opening one for this application to avoid communication delays.

HOW TO APPLY


Emergency Child Care Grant (Phase 2)
Accepting applications from Jun 22 2020 08:00 AM (PDT) to Jul 10 2020 05:00 PM (PDT)
The Oregon Department of Education, Early Learning Division (ELD) is inviting applications from eligible child care providers to receive grant funding for the COVID-19 crisis. Applicants must apply through this application.
Organizations and individual applicants can apply.
MORE >

English or Espanol

Emergency Child Care Grant (Phase 2)

The Oregon Department of Education, Early Learning Division (ELD) is inviting applications from eligible child care providers to receive grant funding for the COVID-19 crisis. This grant opportunity is limited to:

Licensed Providers (Certified Center, Certified Family and Registered Family) who:

- Submitted an application to be an Emergency Child Care provider by June 30, 2020, and
- Commit to adhering to health and safety guidelines, and
- If currently open, agree to remain open and serve children through the end of September 2020. If currently closed, agree to reopen by September 1, 2020 and remain open and serve children through the end of September 2020.

OR

License Exempt Providers who:

- Is a Family, Friend & Neighbor provider (Regulated Subsidy or Relative Care) receiving child care payments through the Department of Human Services, and
- Is currently open and caring for a child of an essential worker, and
- Agrees to remain open and serve children through the end of September 2020.

Eligible applicants must apply online. All questions regarding this grant opportunity, available accommodations and applications process should be emailed to ECCgrants@state.or.us. Frequently Asked Questions will be updated on the ELD website.

Applicants using the following email addresses have had problems receiving communication from SMAPPLY:

@hotmail.com, @live.com, @MSN.com and @outlook.com.

To ensure that you are receiving all communication from SMAPPLY, we recommend you

APPLY

Open to

Organizations and individual applicants can apply.

Opens

Jun 22 2020 08:00 AM (PDT)

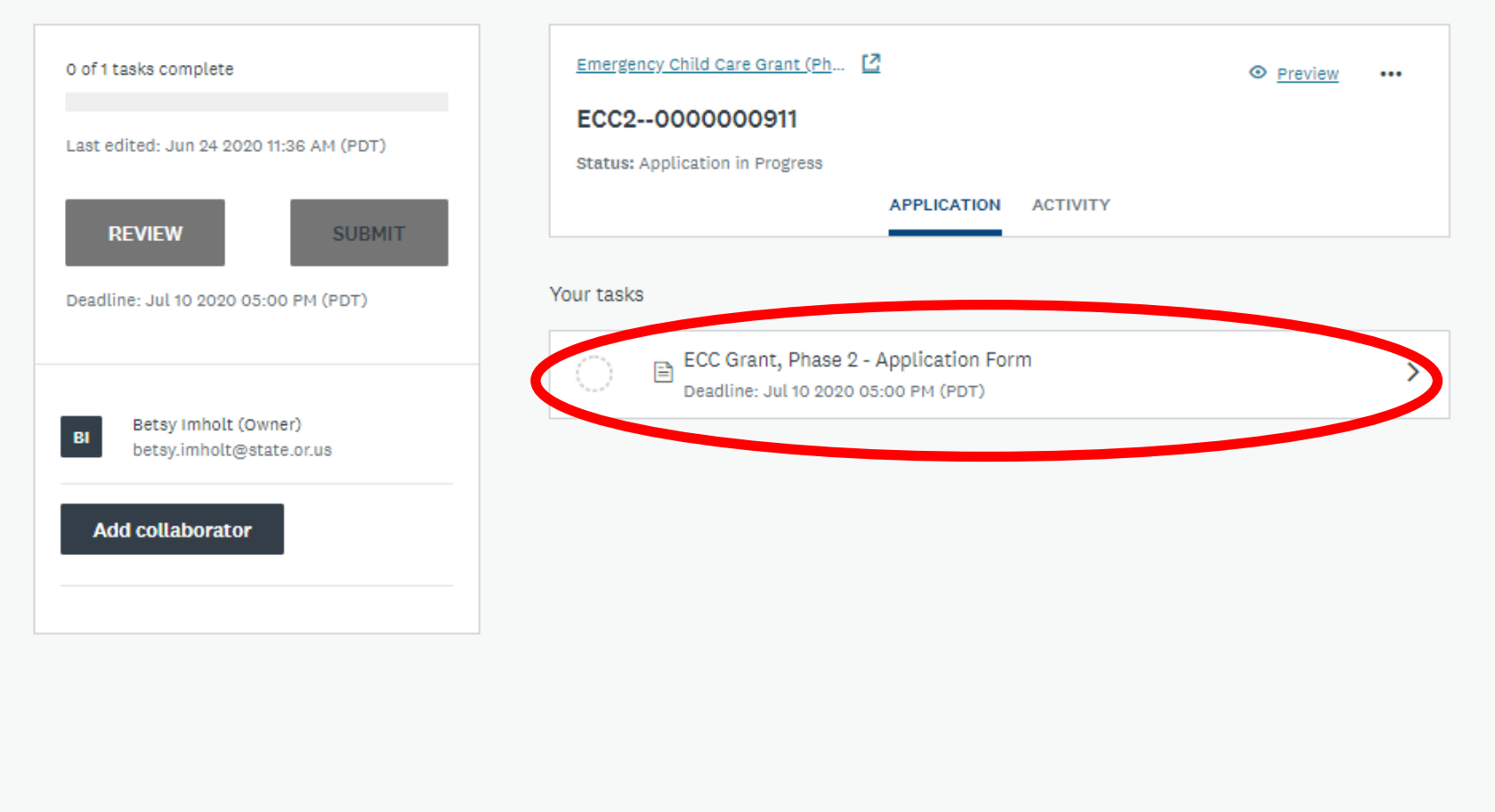
Deadline

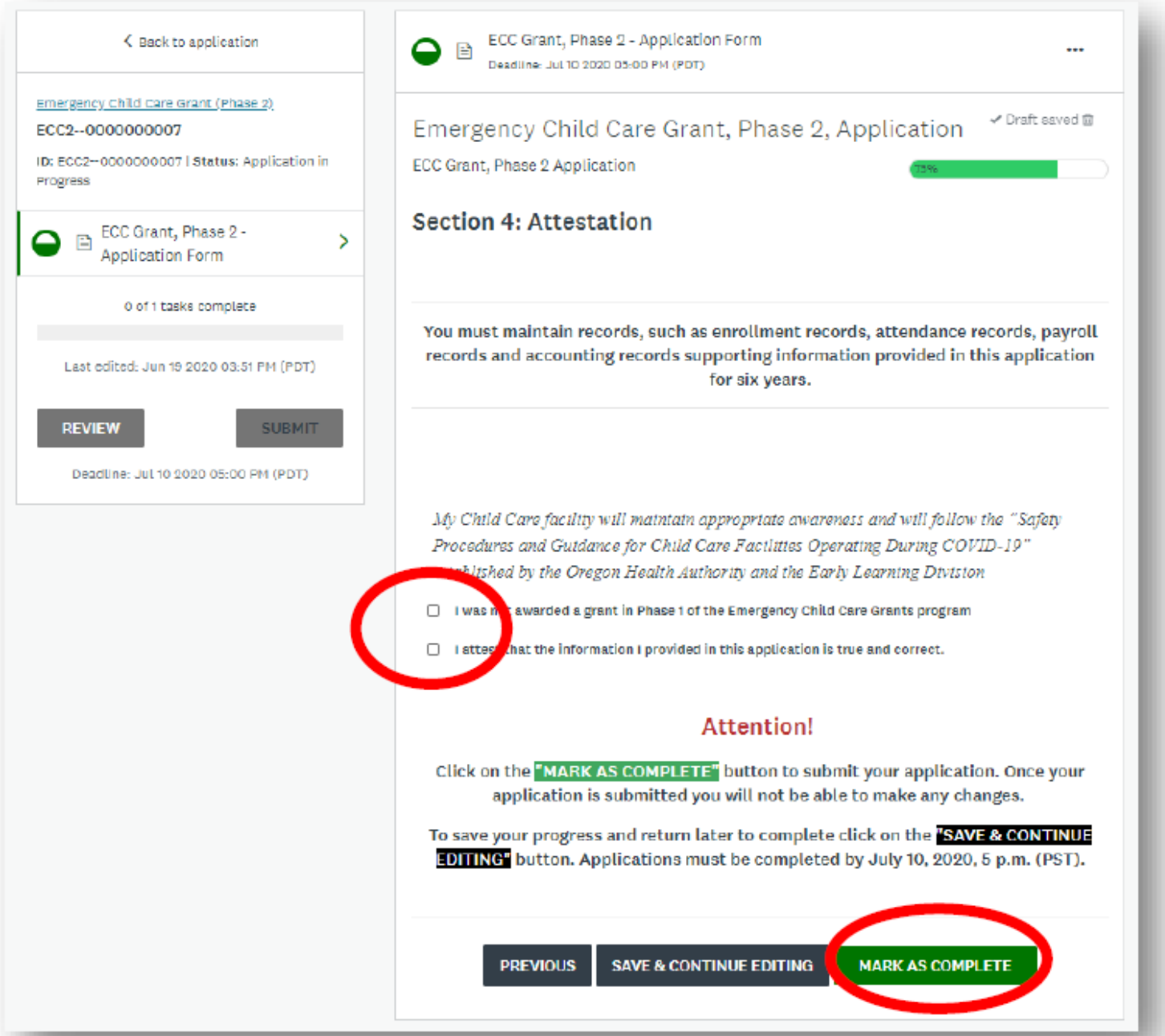
Jul 10 2020 05:00 PM (PDT)

Categories

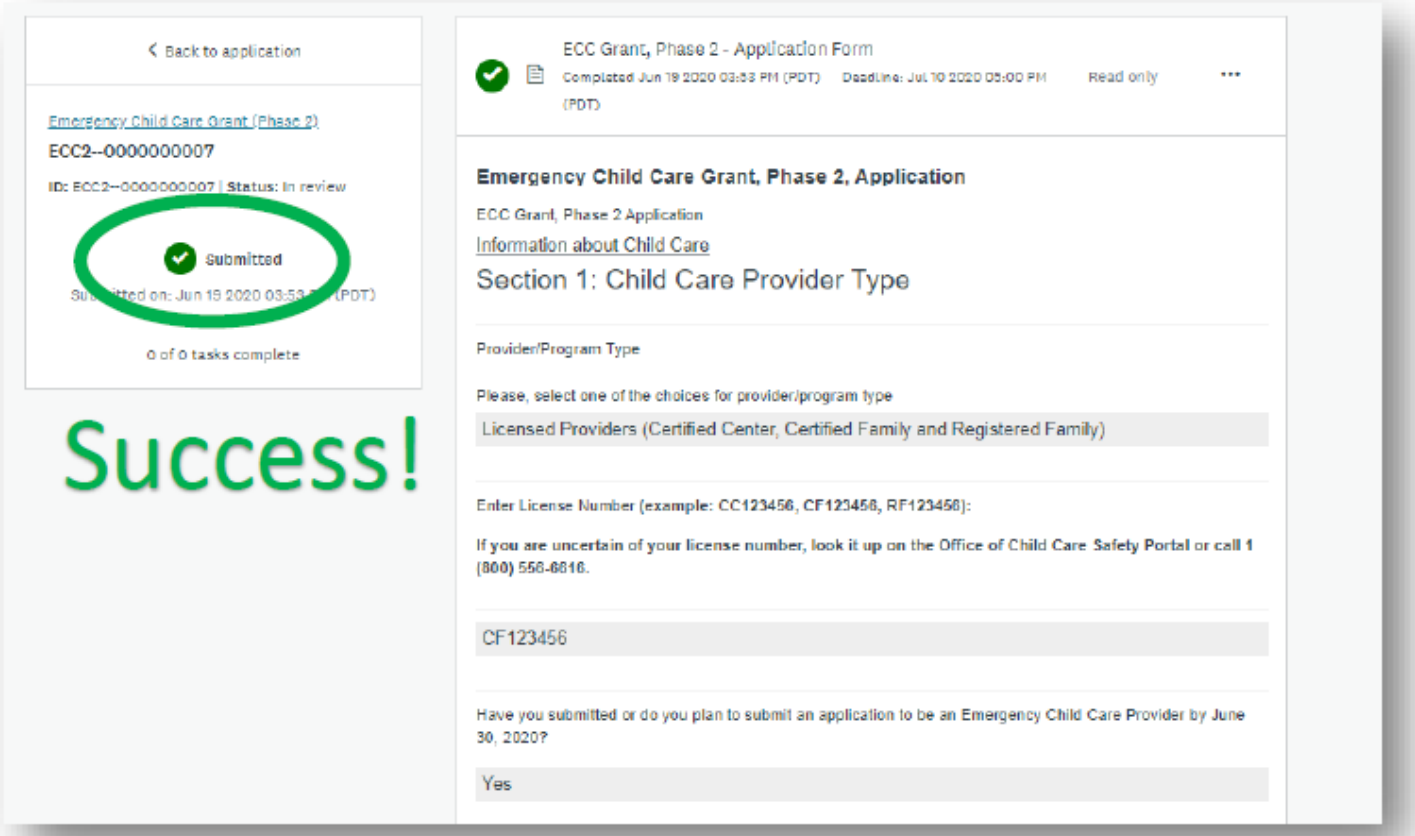
ECC

HOW TO APPLY


0 of 1 tasks complete
Last edited: Jun 24 2020 11:36 AM (PDT)
REVIEW
SUBMIT
Deadline: Jul 10 2020 05:00 PM (PDT)
BI
Betsy Imholt (Owner)
betsy.imholt@state.or.us
Add collaborator
Emergency Child Care Grant (Ph...
Preview
ECC2--0000000911
Status: Application in Progress
APPLICATION
ACTIVITY
Your tasks
ECC Grant, Phase 2 - Application Form
Deadline: Jul 10 2020 05:00 PM (PDT)


Back to application
Emergency Child Care Grant (Phase 2)
ECC2--0000000007
ID: ECC2--0000000007 | Status: Application in Progress
ECC Grant, Phase 2 - Application Form
0 of 1 tasks complete
Last edited: Jun 19 2020 03:51 PM (PDT)
REVIEW
SUBMIT
Deadline: Jul 10 2020 05:00 PM (PDT)
ECC Grant, Phase 2 - Application Form
Deadline: Jul 10 2020 05:00 PM (PDT)
Emergency Child Care Grant, Phase 2, Application
Draft saved
ECC Grant, Phase 2 Application
75%
Section 4: Attestation
You must maintain records, such as enrollment records, attendance records, payroll records and accounting records supporting information provided in this application for six years.
My Child Care facility will maintain appropriate awareness and will follow the "Safety Procedures and Guidance for Child Care Facilities Operating During COVID-19" established by the Oregon Health Authority and the Early Learning Division
I was not awarded a grant in Phase 1 of the Emergency Child Care Grants program
I attest that the information I provided in this application is true and correct.
Attention!
Click on the "MARK AS COMPLETE" button to submit your application. Once your application is submitted you will not be able to make any changes.
To save your progress and return later to complete click on the "SAVE & CONTINUE EDITING" button. Applications must be completed by July 10, 2020, 5 p.m. (PST).
PREVIOUS
SAVE & CONTINUE EDITING
MARK AS COMPLETE

HOW TO APPLY


Back to application
Emergency Child Care Grant (Phase 2)
ECC2--0000000007
ID: ECC2--0000000007 | Status: In review
Submitted
0 of 0 tasks complete
Success!
ECC Grant, Phase 2 - Application Form
Completed Jun 19 2020 03:53 PM (PDT)
Deadline: Jul 10 2020 05:00 PM (PDT)
Read only
Emergency Child Care Grant, Phase 2, Application
ECC Grant, Phase 2 Application
Information about Child Care
Section 1: Child Care Provider Type
Provider/Program Type
Please, select one of the choices for provider/program type
Licensed Providers (Certified Center, Certified Family and Registered Family)
Enter License Number (example: CC123456, CF123456, RF123456):
If you are uncertain of your license number, look it up on the Office of Child Care Safety Portal or call 1 (800) 556-6616.
CF123456
Have you submitted or do you plan to submit an application to be an Emergency Child Care Provider by June 30, 2020?
Yes

NOTIFICATION

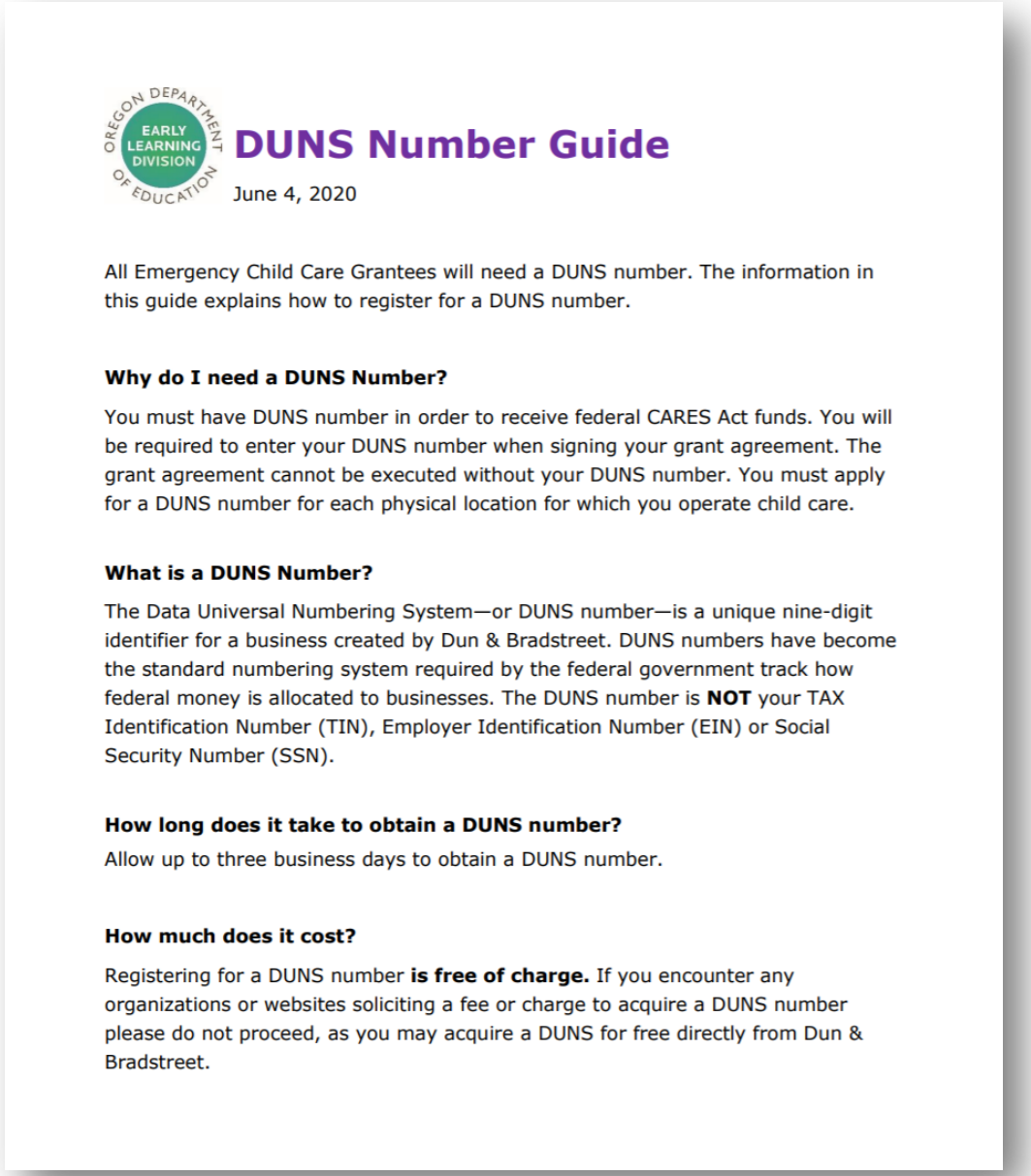
- Applicants will be notified by email if the application is approved or denied after July 20.
- Approved applicants will be sent a grant agreement to sign and return electronically from DocuSign.
- Grant agreement with DUNS Number and W-9 form must be returned in order to receive payment.

PREPARE TO SIGN YOUR GRANT AGREEMENT

- Have your Tax Identification Number (TIN) accessible for reference
- Locate/Register for DUNS Number.
- After July 20, look for email from noreply@mail.smapply.com with next steps

DUNS NUMBERS

Step-by-Step Instructions at https://oregonearlylearning.com/COVID-19-Resources/Grants



DUNS Number Guide

June 4, 2020

All Emergency Child Care Grantees will need a DUNS number. The information in this guide explains how to register for a DUNS number.

Why do I need a DUNS Number?

You must have DUNS number in order to receive federal CARES Act funds. You will be required to enter your DUNS number when signing your grant agreement. The grant agreement cannot be executed without your DUNS number. You must apply for a DUNS number for each physical location for which you operate child care.

What is a DUNS Number?

The Data Universal Numbering System—or DUNS number—is a unique nine-digit identifier for a business created by Dun & Bradstreet. DUNS numbers have become the standard numbering system required by the federal government track how federal money is allocated to businesses. The DUNS number is **NOT** your TAX Identification Number (TIN), Employer Identification Number (EIN) or Social Security Number (SSN).

How long does it take to obtain a DUNS number?

Allow up to three business days to obtain a DUNS number.

How much does it cost?

Registering for a DUNS number **is free of charge.** If you encounter any organizations or websites soliciting a fee or charge to acquire a DUNS number please do not proceed, as you may acquire a DUNS for free directly from Dun & Bradstreet.

DUNS NUMBERS

INFORMATION TO ENTER	TWO DOCUMENTS TO UPLOAD
Name of business or your legal name	Utility bills (phone, gas, garbage, water, etc)
Physical address of your business	Insurance (auto, renters, homeowners)
Name of owner	An invoice (doctor, magazine subscription)
Legal structure (corporation, sole proprietorship, etc)	Taxpayer/Employer Identification letter from IRS
Year the organization started, or approximate	Secretary of State business filings
Primary type of business	Property tax statement
Total number of employees	Lease or mortgage agreements

Technical Assistance Available:
Procurement Technical Assistance Center (PTAC) at 541-736-1088 or 1-800-497-7551 (English and Spanish).
Dun & Bradstreet Government Line 1-866-705-5711, press 0 twice; translators are available upon request.
Your local CCR&R

RESOURCES

Questions?
ECCgrants@state.or.us

Phone: 971-707-2029

Frequently asked questions updated on Tuesdays and Thursdays.

Technical assistance at your local CCR&R.

FAQ Examples:

- *Are the funds taxable?*
- *Will the grant impact my federal Paycheck Protection Program loan?*
- *What information do I need to apply?*
- *How will awarded grant funds be distributed?*